



LGBTQ Religious Archives Network

Archivist Position Announcement

The LGBTQ Religious Archives Network (LGBTQ-RAN) is seeking a part-time Archivist to oversee LGBTQ-RAN's efforts to encourage and support the preservation of historical records—both print and digital—from LGBTQ religious movements around the world.

Responsibilities include:

- encourage LGBT religious/spiritual groups and leaders to preserve their records in appropriate repositories;
- provide resources and consultation to these groups and leaders about preserving their paper and digital records;
- maintain LGBTQ-RAN's online Collections Catalog by identifying and posting information about relevant collections in repositories around the world;
- oversee posting of oral history interviews on the website;
- design relevant projects and supervise interns;
- respond to questions about copyright of and permission to use our digital resources; and
- provide professional archives-related counsel to the LGBTQ-RAN team.

Skills needed include:

- Archival training, preferably an MLIS degree;
- Experience with current practices in providing online description and access to physical and digital records;
- Knowledge of and experience in community outreach and ethics;
- Knowledge of and/or experience with queer religious history.

The ideal candidate will also have educational and professional experience in areas of web archiving, digital preservation, and metadata for digital archiving.

The Archivist will be supervised by the Executive Director and work in collaboration with the LGBTQ-RAN staff team. The Archivist will participate in LGBTQ-RAN online staff meetings every three weeks.

This is a contract position with an average of 20 hours a month and will be compensated with an hourly rate of \$35. This is a remote position and the person will provide their own work space and equipment for online research and work.

Since LGBTQ-RAN amplifies the voices and stories of diverse groups within LGBTQ religious movements, we are seeking applications from members of diverse communities and traditions. Women, people of color, and LGBTQ people are strongly encouraged to apply.

Interested persons can send a cover letter and resume to LGBTQ-RAN Administrative Assistant Ellen Huffman at ellen@lgbtqreligiousarchives.org by February 16, 2026.

LGBTQ-RAN is an equal opportunity employer. Our policy prohibits unlawful discrimination based on race, color, creed, gender, gender identity, religion, marital status, registered domestic partner status, age, national origin or ancestry, physical or mental disability, medical condition, sexual orientation, veteran status, citizenship status, height, weight or any other consideration made unlawful by federal, state, or local laws.

December 9, 2025